



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**DIVISION MEMORANDUM**

NO. 167, s. 2024

JUL 0 1 2024

**DIVISION ORIENTATION ON THE UPDATED GUIDELINES, MECHANICS, CRITERIA,  
AND TIMELINES FOR THE SEARCH FOR THE MOST OUTSTANDING TEACHING,  
RELATED TEACHING, NON-TEACHING PERSONNEL, AND SCHOOLS IN  
THE SCHOOLS DIVISION OF KABANKALAN CITY FOR THE  
2024 SALUDO AWARDS CEREMONY**

To: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. In compliance with Division Memorandum No. 160, s. 2024 titled "Updated Guidelines, Mechanics, Criteria, and Timelines for the Search for the Most Outstanding Teaching, Related Teaching, Non-Teaching Personnel, and Schools in the Schools Division of Kabankalan City for the 2024 SALUDO Awards Ceremony", this Office shall conduct a Division Orientation on the aforementioned guidelines on July 12, 2024, 1:00 PM, at the Gabaldon Building.
2. The orientation aims to review and clarify the guidelines, mechanics, criteria, and timelines outlined in Division Memorandum No. 160, s. 2024 and provide direction for the implementation of activities specified in the memorandum.
3. Enclosure No. 1 of this Memorandum comprises the list of participants while Enclosure No. 2 specifies the Indicative Program of Activities.
4. The Division PRAISE Committee Members are tasked with ensuring the seamless and successful execution of the activity.
5. The incidental expenses of the school heads are chargeable against the School MOOE Fund subject to availability, usual accounting, and auditing rules and regulations.
6. It is understood that throughout the various activities related to this program, there shall be no discrimination on account of age, gender, civil status, disability, religion, ethnicity, political affiliation, or any other similar factor or circumstance that runs counter to the principles of equal opportunity, as stipulated in Division Memorandum No. 064, s. 2024, titled, "Guidelines on the Implementation of the Equal Opportunity Principle (EOP) in the Human Resource Management Systems of the Schools Division of Kabankalan City".
7. Immediate dissemination of and compliance with this Memorandum are desired.

**MICHELL L. ACOYONG, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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SCHOOLS DIVISION OF KABANKALAN CITY

Enclosure No. 1 to DM No. 167, s. 2024

**PARTICIPANTS TO THE DIVISION ORIENTATION ON THE UPDATED GUIDELINES,  
MECHANICS, CRITERIA, AND TIMELINES FOR THE SEARCH FOR THE MOST  
OUTSTANDING TEACHING, RELATED TEACHING, NON-TEACHING  
PERSONNEL, AND SCHOOLS IN THE SCHOOLS DIVISION OF  
KABANKALAN CITY FOR THE 2024 SALUDO  
AWARDS CEREMONY**

Venues: Gabaldon Building  
Time & Date: 1:00 – 5:00 PM, July 12, 2024

<b>Name</b>	<b>Designation/Station</b>
1. Michell L. Acoyong, CESO VI	OIC-SDS
2. Ma. Teresa P. Geroso, CESO VI	ASDS
3. Junry M. Esparar PhD	CID Chief
4. Cecilia G. Abello PhD	SGOD Chief
5. Arnold S. Magdaet	Administrative Officer V
6. Meralie Mae B. Gualdrapa CPA, MBA	Accountant III
7. Lyn Rose E. Otea	Budget Officer
8. Chris G. Erabon	HRMO
9. Eulyne D. Lucerna	SEPS - HRD
10. Kean Von G. Yupracion	EPS II - HRD
<b>District I</b>	
1. Jesusa G. De la Paz	PSDS
2. Jacqueline B. Dagunan	PSDS
3. Teto C. Pilar	ERAMS-East
4. Rowena T. Valdesimo	Casipsipan ES
5. Leo M. Managuit	Hilamonan ES
6. Norry S. Puentespina	Lorenzo Zayco ES
7. Denrose L. Entierro	DC Gurrucharri MS
8. Joemarie G. Canlog	Balisong ES
9. Jason M. Bayadog	Basak ES
10. Ma. Gina A. Cordero	Bugtong ES
11. Rhodora P. Castel	Orong ES
12. Teresita T. Cadagat	Tan-awan ES
13. Archy Mar P. Aguilar	Bino ES
14. Rosilyn Mabasa	Kabankalan NHS
15. Gelmer T. Española	Tan-awan NHS
<b>District II</b>	
1. Anne Yvonne B. Vingno	PSDS



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SCHOOLS DIVISION OF KABANKALAN CITY

2. Saturnino T. Pabalinas, Jr. PhD	PSDS
3. Orlie J. Villanueva	ERAMS-West
4. Ben T. Villanueva	Camansi ES
5. Lodevico S. Calatrava	Camugao ES
6. Erpie G. Pallasan	Balagtingon ES
7. Rey R. Cajilig	SONEDCO ES
8. Mary Nove Joy F. Perseverancia	Tampalon ES
9. Michael J. Tagamolila	Yanog ES
10. Anthony Jones V. Garzon	Cara-an ES
11. Rosalinda M. Gazon	Amian ES
12. Rusty R. Mapa	Kabanyohan ES
13. Rommel V. Villaran	Magtongtong ES
14. Raul A. Mambalos	Matama ES
15. Mary Anne S. Ayalin	Camansi NHS
16. Leonardo Ordoñez, Jr.	Tampalon NHS
<b>District III</b>	
1. Larlin Q. Quirit	PSDS
2. Miguel G. Peñaranda, III	PSDS
3. Benjie F. Gonzales	Binicuil ES
4. Christine D. Caligner	Daan Banua ES
5. Lira R. Varona, PhD	Linao ES
6. John P. Oyog	Salong ES
7. Jennefer M. Mahasol	Jose Peralta MS
8. Mary Ann Bandojo	Tapi ES
9. Celso G. Graciadas, Jr.	Dacongogon ES
10. Eufemia D. Garnica	Dr. Pablo Torre ES
11. Irish Mae Zerna	Candiacap ES
12. Jennelyn M. Jarmillos	Magballo ES
13. Ma. Teresa P. Yana	San Jose ES
14. Rebecca S. Adla-on	Calabasahan ES
15. Ponciano G. Gepullano	Talubangi ES
16. Johnathan M. Gerangue	Binicuil NHS
17. Evelyn B. Atienza	Daan Banua NHS
18. Julia R. Laurico	Salong NHS
19. Julius S. Ongalon PhD	Tapi NHS
20. Maria Fe L. Lobaton	Magballo NHS
21. Dinah T. Gatilago PhD	Talubangi NHS
<b>District IV</b>	
1. Jolly G. Gariando, Jr.	PSDS





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2. Jerralyne E. Limaco	PSDS
3. Rosemarie S. Soreño	Bantayan ES
4. Gerly B. Tapio	Mambaog PS
5. Ariel A. Tantiado	Tabugon ES
6. Shybel T. Bacolina	Pangyasan PS
7. Daisy T. Fernando	Inapoy ES
8. Rhea S. Espartero	Piliopiliohan ES
9. Kristine M. Barbasa	Pinaguinpinan ES
10. Edwin R. Talusay	Tagoc ES
11. Laurence T. Vallega	Sampac PS
12. Jim D. Gualingco	Baras Diutay ES
13. Wenceslao D. Pineda, Jr.	Camandaan PS
14. Vicente P. Bianan	Locotan ES
15. Eva C. Gavadal	Banman PS
16. Jan Verlen C. Jopanda	Lowag ES
17. Chuchie R. Dupo	Nursery ES
18. Barbara P. Gonzalez	Mamig PS
19. Gigi A. Grullo	Pacao ES
20. Ma. Roda S. Turabilla	Sagumayon PS
21. Mae R. Espayos	Ilan PS
22. Lorena S. Diaz	Tabugon NHS
23. Arlie G. Panag	Tabugon NHS Farm School
24. Rowena A. Dominguez	Tagoc NHS
25. Methylin T. Castillo	Inapoy NHS
26. Randy V. Relota	Pinaguinpinan NHS
27. Melvan B. Calumag	Bantayan NHS-Main
28. Lea S. Antoniego	BNHS-Baras Diutay Ext.
29. Aireen R. Alipo-on	Locotan NHS
<b>District V</b>	
1. Mary Joan G. Dayon	PSDS
2. Faustino T. Padilla, Jr.	PSDS
3. Abner D. Docdocil	Oringao ES
4. James Tangga	Carol-an ES
5. Baby Jane T. Culasino	Hinapunan IS
6. Joe Glenn Q. Agravante	Pitgong ES
7. Lenev P. Sorrosa	Colambo ES
8. Loreto F. Carian, Jr. PhD	NOAC ES
9. Ruben A. Saquian	Badiangay ES
10. Joel R. Pacheo	Camingawan ES





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11. Girlie S. Locsin	Pres. Osmeña ES
12. Joemar M. Villafuerte	Ballo ES
13. Mary A. Nobles	Tagukon ES
14. Arceli G. Opeda	Mansumbil ES
15. Patric M. Española	Bula ES
16. Rogelio E. Vinson	Carol-an NHS
17. Nisa R. Talino	Bula NHS
18. Grycy P. Alagao	FGSNHS
19. Bercy E. Sapanza	Camingawan NHS
20. Marita T. Gualferio EdD	Tagukon NHS



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Enclosure No. 2 to DM No. 167, s. 2024

**INDICATIVE PROGRAM OF ACTIVITIES FOR THE DIVISION ORIENTATION ON THE  
UPDATED GUIDELINES, MECHANICS, CRITERIA, AND TIMELINES FOR THE  
SEARCH FOR THE MOST OUTSTANDING TEACHING, RELATED TEACHING,  
NON-TEACHING PERSONNEL, AND SCHOOLS IN THE SCHOOLS DIVISION  
OF KABANKALAN CITY FOR THE 2024 SALUDO AWARDS CEREMONY**

<b>Time</b>	<b>Activity</b>
12:30 – 1:00 PM	Registration
1:00 – 1:30 PM	Opening Program <ul style="list-style-type: none"><li>• Homage to God</li><li>• Homage to Country</li><li>• Regional Hymn</li><li>• Division Hymn</li><li>• DepEd Quality Policy Statement</li><li>• Welcome Message &amp; Statement of Purpose <i>Junry M. Esparar, PhD</i></li></ul>
1:30 – 2:00 PM	Session 1: Rationale, Scope, and Award Categories
2:00 – 3:30 PM	Session 2: Mechanics and Criteria for the Identification and Selection of the Awardees for the Various Individual Award Categories
3:30 – 3:45 PM	Health Break
3:45 – 4:20 PM	Session 3: Annex B: Point System for the Identification and Selection of the Awardees for the Various Institutional Award Categories
4:20 – 4:30 PM	Annex C: Rubric for the Top Performing School in MOOE Cash Advance Liquidation
4:30 – 4:40 PM	Indicative Timeline in the Annual Conduct of the Search for Awardees for the Various Awards Categories
4:40 – 4:50 PM	Open Forum
5:00 PM	Wrapping Up