



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

JUN 07 2024

DIVISION MEMORANDUM
NO. 155, s. 2024

SCHOOL-BASED TRAINING OF TEACHERS ON MATATAG CURRICULUM

TO: Asst. Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the commencement of the initial phase of the MATATAG Curriculum Implementation for Kindergarten and Grades 1, 4, & 7 for School Year 2024 – 2025, this Office, through the Curriculum Implementation Division will conduct the **School-Based Training of Teachers (SBTT) on MAATATAG Curriculum within July 01 – 26, 2024** acknowledging that number of days and specific schedules of schools may vary.
2. The SBTT aims to provide professional development support for teachers, ensuring that they have an in-depth understanding of the general shape of the MATATAG Curriculum. Specifically, this activity aims to:
 - a. equip teachers with the necessary knowledge, skills, and competencies to effectively implement the new curriculum for SY 2024 – 2025; and
 - b. draft the Work Application Plan (WAP) for Teachers 1 – 3 and Master Teachers after the conduct of the SBTT.
3. The participants to the SBTT are all teachers teaching in Kindergarten, Grades 1, 4, & 7 of the Division.
4. To ensure that the delivery of lessons during the National Learning Camp will not be compromised and that all K, 1, 4, & 7 teachers will be able to attend the school-based training on the MATATAG Curriculum, School Heads are expected to employ strategies suitable for their school-based training.
5. All Education Program Supervisors, Public Schools District Supervisors, and SGOD Monitors shall monitor the conduct of SBTT in schools to ensure the quality of the rollout. Monitoring and Evaluation Reports are expected to be submitted a week after the SBTT.



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5. School-based training expenses for meals and supplies for both trainers and participants shall be charged against the **2024 HRD Funds allotted for MATATAG Curriculum training (downloaded fund). In case of deficiencies, the schools can also utilize the School MOOE allotted for training and other local funds available** subject to the usual accounting and auditing rules and regulations.
6. It is understood that during the activity, there shall be no discrimination on account of age, gender, civil status, disability religion, ethnicity, political affiliation, or any other similar factor or circumstance that runs counter to the principles of equal opportunity, as stipulated in **Division Memorandum No. 064, s. 2024, titled, "Guidelines on the Implementation of the Equal Opportunity Principle (EOP) in the Human Resource Management Systems of the Schools Division of Kabankalan City"**.
7. Wide dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 135, s. 2024

SUGGESTED TRAINING MATRIX FOR SBTT

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00 – 8:30	Registration/	Management of Learning			
8:30 – 10:00	Pre-assessment Opening Program	Session 3: Cont. Walkthrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q1)	Session 6: MATATAG [Learning Area]: IDF: Pedagogy and Assessment	Session 8: Integrating the 21 st Century Skills in Classroom-Based Assessment	Session 11: Class Observation in the Context of MATATAG Curriculum
10:00 – 12:00	Session 1: The General Shape of the MATATAG Curriculum	Session 4: Walkthrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)			Session 12: Management of School- Based Professional Development Program
12:00 – 1:00	LUNCH				
1:00 – 2:00	Session 2: Walkthrough of the Learning Area Shaping Paper	Session 4: Cont. Walkthrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)	Session 7: MATATAG [Learning Area] Walkthrough of Learning Resources	Session 9: Classroom Practices to Promote Inclusion for Special Needs Education Learners	Demonstration Teaching
2:00 – 2:30					Clearing House
2:30 – 3:00	Session 3: Walkthrough of the Curriculum Guide	Session 5: MATATAG Curriculum: Instructional Design Framework			Post Assessment
3:00 – 5:00	Curriculum Standards and Learning Competencies (Q1)			Session 10: Collaborative Expertise	Closing Program



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	Q & A Session <i>End-of-the-day Evaluation</i>	Q & A Session <i>End-of-the-day Evaluation</i>	Q & A Session <i>End-of-the-day Evaluation</i>	Q & E Session <i>End-of-the-day Evaluation</i>	<i>End-of-the-day Evaluation</i>
5:00 – 5:30	PMT Daily Debriefing				

to



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Enclosure No. 2 to Division Memorandum No. 155, s. 2024

LIST OF PARTICIPANTS

A. Elementary

District	Kinder	Grade 1	Grade 4								Total
			English	Filipino	Math	Science	AP	MSEP	EPP	GMRC	
I	21	26	12	8	11	10	4	3	5	2	102
II	20	22	11	6	11	8	5	1	4	0	102
III	20	29	10	6	9	7	4	5	5	0	95
IV	27	35	7	6	6	6	2	4	3	4	100
V	24	33	12	9	10	8	6	5	6	1	114
TOTAL	112	145	52	35	45	39	21	18	23	7	513

B. Secondary

District	English	Filipino	Math	Science	AP	MAPEH	TLE	VE	TOTAL
I	6	5	5	10	3	5	9	2	45
II	3	3	4	3	3	4	9	3	37
III	10	8	8	13	6	9	17	4	75
IV	7	9	9	9	8	7	11	5	65
V	8	7	9	12	7	7	8	5	63
TOTAL	34	32	35	47	27	32	54	15	285



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Enclosure No. 3 to Division Memorandum No. 155, s. 2024

MONITORING AND EVALUATION TEAM

District	M & E Team	
	CID	SGOD
I	<ol style="list-style-type: none">1. Jacqueline B. Dagunan2. Jesusa G. Dela Paz3. Eden Joy B. Nifras4. Analie V. Almaiz	<ol style="list-style-type: none">1. Aldrin Ballentos2. Charity Sasuman3. Arnie Besas4. Eulyne Lucerna
II	<ol style="list-style-type: none">1. Saturnino T. Pabalinas Jr., PhD2. Ann Yvonne B. Vingno3. Xyzette V. Ganza PhD4. Jenelyn T. Argamaso	<ol style="list-style-type: none">1. Mary Jane Butanas2. Tristan Lucerna3. Daffoldils Cagud4. Rebonie Emboltorio
III	<ol style="list-style-type: none">1. Larlin Q. Quirit2. Miguel G. Peñaranda III3. Blas P. Tabayag Jr.4. Mary Helen M. Bocol	<ol style="list-style-type: none">1. Jewelyn Cadigal2. Aldwin Marco Bendo3. Kean Von Yupracion4. Julieta Gempison
IV	<ol style="list-style-type: none">1. Jolly G. Gariando Jr.2. Jerralyne E. Limaco3. Rene S. Erillo4. Nenita E. Grande	<ol style="list-style-type: none">1. Dexyll Garl De Jesus2. Jonalyn De la Cerna3. Eduard Villavicencio4. Vida Grace Moreno5. Engr. Raymond Noquilla
V	<ol style="list-style-type: none">1. Faustino T. Padilla Jr.2. Mary Joan G. Dayon3. Sol Grace O. Timola4. Romeo G. Poyogao	<ol style="list-style-type: none">1. Rictée Resano2. Sheina Saquian3. Noemi Baranao4. Kay Je Cainoy