



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

NO. 171, s. 2024

JUL 08 2024

**EMERGENCY MEDICAL RESPONDER'S TRAINING COURSE
FOR SCHOOL HEADS AND ADMINISTRATIVE OFFICERS II**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public District Supervisors
Public Elementary and Secondary School Heads
Administrative Officers II

1. The Department of Education promotes and encourages a proactive engagement by all DepEd Offices in capacitating learners and DepEd personnel with life-saving knowledge and skills.
2. Towards this end, School Governance and Operations Division (SGOD), through the Disaster Risk Reduction and Management Unit will conduct a Five-day Emergency Medical Responder's Training Course for School Heads and Administrative Officer II on July 19-21, 2024 and July 26-28, 2024. pursuant to Republic Act 10871 titled Basic Life Support Training in Schools Act and the DepEd Order No. 54, s. 2021 titled Implementing Rules and Regulations of Republic Act 10871.
3. The teacher facilitators who will render services shall be required to submit waiver of their willingness to render services during the days covered by the PVP period and shall be given service credits as per DepEd Order No. 53, S.2003 titled, *Guidelines on Grants of Service Credits for Teachers*. On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) (for July 20-21, 2024 and July 27-28, 2024) as per Civil Service Commission and the Department of Budget and Management Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
4. Expenses on the meals of the participants and facilitators shall be charged against the DRRM Program Support Funds (**LRO-RO-6-24-0455**), while the travel and incidental expenses are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
5. An orientation for the participants will be conducted 1 (one) week prior the conduct of the activity.



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6. The list of participants, facilitators, and working committees is attached as Enclosure No.1. while Training Matrix is attached as Enclosure No. 2.
7. For further details and concerns, contact Rictée I. Resano, NURSE I, through messenger.
8. Immediate dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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ENCLOSURE NO. 1

TRAINING PARTICIPANTS

DISTRICT I

No.	NAME	SCHOOL	POSITION
1.	Norry Puentespina	Lorenzo Zayco MS	
2.	Jason Bayadog	Basak ES	TIC
3.	Archy Mar P. Aguilar	Bino ES	HT II
4.	Kevin Jones Camparecio	Balsong ES	AO II
5.	Jessa Meir L. Estampador	Bino ES	AO II
6.	Geraldine A. Gemotea	Oring ES	AO II
7.	Richard R. Roa	Tan-awan ES	AO II

DISTRICT II

No.	NAME	SCHOOL	POSITION
1.	Ben T. Villanueva	Camansi ES	Principal I
2.	Anthony Jones V. Garzon	Cara-an ES	TIC
3.	Raul A. Mambalos	Matama ES	Principal I
4.	Rommel V. Villaran	Magtongtong ES	TIC
5.	Michael J. Tagamolila	Yanog ES	TIC
6.	Every Joy E. Pabiania	Camansi ES	AO II
7.	Leonardo Ordones	Tampalon NHS	Principal I
8.	Pretchie B. Padrigo	Kabanyohan ES	AO II

DISTRICT III

No.	NAME	SCHOOL	POSITION
1.	John P. Oyog	Salong ES	Principal I
2.	Ponciano G. Gepullano	Talubangi ES	Principal I
3.	Julius Ongalon	Tapi NHS	Principal I
4.	Jun Jhon P. Calamay	Talubangi NHS – Linao Ext.	TIC
5.	Teddy Puro	Binicuil NHS – Lupni Ext.	TIC
6.	Jude D. Dojoles	Salong NHS – San Jose Ext.	TIC
7.	Keith Alvin V. Ga	Magballo ES	AO II
8.	Sharon Rose L. Montoyo	Binicuil ES	AO II
9.	Jarvis Ames T. Suyo	Tapi ES	AO II
10.	Fe L. Lobaton	Magballo NHS	TIC



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DISTRICT IV

No.	NAME	SCHOOL	POSITION
1.	Vicente P. Bianan	Locotan ES	Principal I
2.	Edwin Talusay	Tagoc ES	HT III
3.	Chuchie R. Dupo	Nursery PS	TIC
4.	Randy V. Relota	Pinaguinpinan NHS	TIC
5.	Japeth V. Peloton	Locotan ES	AO II
6.	Jorel J. Diagmel	Bantayan ES	AO II
7.	Gerrel P. Velasco	Pinaguinpinan ES	AO II
8.	Chuin R. Gacho	Nursery PS	AO II

DISTRICT V

No.	NAME	SCHOOL	POSITION
1.	Ruben A. Saquian	Badiangay ES	Principal I
2.	Patric Espanola	Bula ES	TIC
3.	Arceli Opeda	Mansumbil ES	HT
4.	Lenev P. Sorrosa	Colambo ES	TIC
5.	Fernando G. Jade, Jr.	Carol-an ES	AO II
6.	Janine Denise A. Felicano	Camingawan ES	AO II
7.	Donna T. Banaglorioso	Tagukon NHS	HT II
8.	Sheila Marie T. Peregrino	OSDS	ADAS III
9.	Hanah Grace Enecino	OSDS	AA VI



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WORKING COMMITTEE

Chairman - Rictee I. Resano – Nurse I

TRAINING POOL - VOLITION Emergency Response Team

FACILITATORS

Eduard Q. Villavicencio – Nurse II

Kimberly Gonzales – MT I – San Jose ES

Jezreel Gellagao – Salong NHS – T-I -San Jose Ext.

Sheene Ruzel S. Alcalde – T-I Hilamonan ES

Cliff A. Torres – T-IMansumbil ES

Documentation and Logistics

Joemar F. Facto – T-I - San Jose ES

Riza G. Hilado – T-I - Tagoc ES

Eliefred A. Matula – T-I - KNHS

Health and Safety

Vida Grace R. Moreño -Nurse II

Noemi M. Barañao – Nurse II

Monitoring and Evaluation

Aldrin A. Ballentos – EPS II (M&E)



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Enclosure **Nb. 2**

I. Training Matrix
DAY 1 (July 19, 2024)

TIME	ACTIVITY
7:00 a.m. – 8:00 a.m.	Registration
8:00 a.m. – 8:30 a.m.	Opening program
8:30 a.m. – 10:00 a.m.	Lecture *Introduction to Emergency Care
10:00 a.m. – 10:15 a.m.	Health break
10:15 a.m. – 12:00 p.m.	Lecture *The Star of Life *Ethical and Legal Issues * Baseline Vital Signs
12:00 p.m. – 1:00 p.m.	Lunch Break
1:00 p.m. – 4:0p.m.	Lectur <ul style="list-style-type: none">• Splinting and Bandaging• Patient Assessment
4:00 p.m. – 6:00 p.m.	Practice (Vital Signs Taking, Patient Assessment)
6:00 p.m. – 7:00 p.m.	DINNER
7:00 p.m. Onwards	SIMULATION



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DAY 2 (July 20, 2024)

TIME	ACTIVITY
4:30a.m. – 5:00 a.m.	Wake up call
5:00 a.m. – 6:00 a.m.	Morning exercise
6:00 a.m. – 7:30 a.m.	Breakfast
7:30 a.m. - 10:00a.m.	Lecture <ul style="list-style-type: none">• Musculo-skeletal injuries• Respiratory Emergencies
10:15 a.m. – 10:30 a.m.	Health Break
10:30 a.m. – 12:00 p.m.	Lecture <ul style="list-style-type: none">• Soft Tissue Injuries
12:00 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 5:00 p.m.	Lecture <ul style="list-style-type: none">• Basic Life Support (BLS)
5:00 p.m. – 6:00 p.m.	DINNER
6:00 p.m. Onwards	SIMULATION



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DAY 3 (July 21, 2024)

TIME	ACTIVITY
4:30a.m. – 5:00 a.m.	Wake up call
5:00 a.m. – 6:00 a.m.	Morning exercise
6:00 a.m. – 7:30 a.m.	Breakfast
7:30 a.m. -9:00a.m.	Lecture <ul style="list-style-type: none">• BLS and Trauma management practice
9:00 a.m. – 9:15a.m.	Health Break
9:15a.m. – 12:00pm	Lecture <ul style="list-style-type: none">• Common School Emergencies• Burns
12:00 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 5:00 p.m.	Assessment <ul style="list-style-type: none">• BLS and Trauma Management Assessment
5:00 p.m. – 6:00p.m.	DINNER



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DAY 4 (July 26, 2024)

TIME	ACTIVITY
4:30a.m. – 5:00 a.m.	Wake up call
5:00 a.m. – 6:00 a.m.	Morning exercise
6:00 a.m. – 7:30 a.m.	Breakfast
7:30 a.m. - 12:00p.m.	All Participants Will attend the Opening Activities of the Charter Day Celebration of the City.
12:00p.m. – 1:00p.m.	Lunch
1:00p.m. – 3:00p.m.	Lecture <ul style="list-style-type: none">• Gaining Access and Extrication
3:00 p.m. – 3:15p.m.	Health Break
3:15 p.m. – 5:00 p.m.	Lecture <ul style="list-style-type: none">• Mutiple Casualty Incident
5:00 p.m. – 6:00p.m.	Lecture <ul style="list-style-type: none">• Shallow Water Rescue
6:00p.m. – 7:00 p.m.	DINNER
7:00p.m. – onwards.	SIMULATION



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DAY 5 (July 27, 2024)

TIME	ACTIVITY
4:30a.m. – 5:00 a.m.	Wake up call
5:00 a.m. – 6:00 a.m.	BREAKFAST
6:00am – 11:30am	High Angle Rescue Technique (HART)
11:30am-12:00noon	Lunch
12:00noon-5:00pm	Shallow Water Rescue and Water Survival
5:00pm-6:00pm	Dinner
6:00pm - onwards	Survival night

DAY 6 (July 28, 2024)

TIME	ACTIVITY
4:30am- 5:00am	Wake up call
5:00am-6:00am	BREAKFAST
6:00am – 8:00am	Preparation of venue for graduation
9:00am – 11:00am	Graduation Rites
11:00am – 12:00noon	Lunch
	Homeward Bound

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