



JUL 10 2024

Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

DIVISION MEMORANDUM

NO. 179, s. 2024

**WORKSHOP ON THE DEVELOPMENT OF LESSON SCRIPTS FOR CATCH
- UP FRIDAYS (CUF) TLE GRADE 6 – HOME ECONOMICS**

TO: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Identified Public Schools District Supervisors
Identified Elementary School Heads
All Others Concerned

1. Relative to the implementation of DepEd Order No. 001, s. 2024 re: Catch – Up Fridays and RM No. 549, s. 2024 titled “Program Support Fund (PSF) on the Development of Lesson Scripts for the National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF)”, this Office shall conduct a 10-Day Workshop on the Development of Lesson Scripts for Catch-Up Fridays (CUFs) specifically for Technology & Livelihood Education (TLE) Grade 6 – Home Economics component on **July 11-12, 15-19 and 22-24, 2024** at **WOW Restaurant & Event Center, Binicuil, Kabankalan City**.
2. This activity aims to develop quality and expert validated Lesson Scripts for Technology and Home Economics (TLE) 6 focusing on Home Economics component integrating quarter 3 themes in Values & Peace Education, and Health education as well as reading concepts.
3. This activity is carried out in partnership and collaboration with external experts from Higher Education Institutions (HEIs).
4. The List of Participants, Training Matrix, and the Program Management Team are contained in Enclosure Nos. 2, 3, and 4 respectively.
5. The participants are expected to be at the venue 15 minutes before the start of the preliminaries. They are expected to bring laptops during the entire workshop.
6. It is understood that during the activity, there shall be no discrimination on account of age, gender, civil status, disability religion, ethnicity, political affiliation, or any other similar factor or circumstance that runs counter to the principles of equal opportunity, as stipulated in **Division Memorandum No. 064, s. 2024, titled, “Guidelines on the Implementation of the Equal Opportunity Principle (EOP) in the Human Resource Management Systems of the Schools Division of Kabankalan City”**.



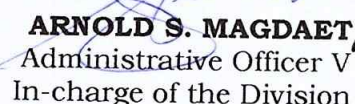
JUL 10 2024

Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

7. Travelling expenses, accommodation, honoraria of external experts, expenses for food and other materials related to the conduct of this activity shall be charged against BEC Fund with SARO No. RO-6-24-0897 downloaded from the region subject to usual accounting rules and regulations.
8. Wide dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:


ARNOLD S. MAGDAET
Administrative Officer V
In-charge of the Division



JUL 10 2024

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SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Enclosure No. 1 to Division Memorandum No. 173, s. 2024

LIST OF PARTICIPANTS

No.	Name	Position
1	Junry M. Esparar	Chief Education Supervisor, CID
2	Mary Helen M. Bocol	Education Program Supervisor, English
3	Sol Grade O. Timola	Education Program Supervisor, EPP/TLE
4	Joemar M. Villafuerte	TIC – Ballo Elementary School
5	Jason M. Bayadog	OIC – Basak Elementary School
6	Michael J. Tagamolila	TIC – Yanog Elementary School
7	Sheila I. Ignacio	Dean – College of Hospitality Management – Central Philippine State University – Main Campus
8	Marie Dame Waldato	Director – Intellectual Property Management Office- College of Hospitality Management – Central Philippine State University
9	Germa T. Borres	Central Philippine State University- Cauayan Campus Administrator – Associate Professor IV - Language Validator



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SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Enclosure No. 2 to Division Memorandum No. 173, s. 2024

TRAINING MATRIX
July 11-12, 15-19 & 22-24, 2024

TIME/DATE		Facilitator/s
		AM (Batch 1 Grades 1 – 3)
7:30 – 8:00	Arrival/Registration/Breakfast	
8:00 – 8:30	Opening Program	PMT
8:30 – 9:30	Orientation on DO 001, s. 2024, RM 549, s. 2024,	Junry M. Esparar PhD
9:30 – 9:45	Health Break	
9:45 – 10:45	Glimpse on Deped Manual of Style	Mary Helen M. Bocol
10:45 – 11:45	Walkthrough on TLE 6 – HE Curriculum Guide and identification of possible quarterly theme integration	Sol Grace O. Timola
11: 45 – 1:00	Lunch	
1:00 – 4:30	Workshop Proper a. Crafting of Budget Work Outlay anchored on MELCs-CG in TLE 6 – Home Economics	Sol Grace O. Timola
4:30 – 5:00	Health Break	
5:00 – 8:00	Content and Language Validation & Editing with Non- DepEd experts.	Junry M. Esparar
8:00 – 8:30	Clearing of the house	Sol Grace O. Timola
DAY 2 – July 12, 2024		
7:30 – 8:00	Breakfast	
8:00 – 9:30	Workshop b. Development of Lesson Scripts for TLE 6 – Home Economics Week 1 and 2	Content Validator
9:30 – 10:00	Health Break	
10:00 – 11:30	Continuation of workshop B.	



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 Region VI-Western Visayas

SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

11:30 - 12:30	Lunch	
1:00 - 5:00	Continuation of workshop b. with 30 minutes uninterrupted Health Break	Sol Grace O. Timola
5:00 - 8:00	Initial validation and review of the submitted initial output.	External Experts
7:00 - 8:00 PM	Dinner	
Day 3- 7 & Day 8-10 (July 15 - 19 and July 22-24, 2024)		
7:30 - 8:00	Breakfast	
8:00 - 11:30	Workshop C: development of Lesson Scripts for CUF: TLE 6 - Home Economics Week 3-8	Sol Grace O. Timola
11:30 - 1:00	Lunch Break	
1:00 - 5:00	Continuation of Workshop C with 30 mins. Uninterrupted break	Sol Grace O. Timola
6:00- 8:00	Validation of Content and language experts.	External Partners
Day 19, 2024		
7:30 - 8:00	Preliminaries	
8:00 - 12:00	Workshop d with 15 minutes uninterrupted break	Sol Grace O. Timola
12:00 - 1:00	Lunch	
1:00 - 3:00	Final validation and submission of Lesson Scripts	External Validator
4:00 - 5:00	Closing Program	



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Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Enclosure No. 3 to Division Memorandum No. 173, s. 2024

PROGRAM MANAGEMENT TEAM
July 11-12, 15-19, & 22-24, 2024

Overall Lead	Michell L. Acoyong, CESO VI OIC-Schools Division Superintendent Ma. Teresa P. Geroso, CESO VI Assistant Schools Division Superintendent
Overall Program Manager	Junry M. Esparar PhD Chief, Curriculum Implementation Division
Overall Learning Manager	Sol Grace O. Timola Education Program Supervisor – EPP/TLE/TVL
Resource Speakers	Junry M. Esparar PhD , Chief, CID Mary Helen M. Bocol - EPS LRMS Sol Grace O. Timola – EPS – EPP/TLE/TVL
M & E Manager	Jonalyn A. Dela Cerna , SEPS – SMME
Documenter	Aldrin Barrientos , EPS II
Secretariat	Sheina S. Saquian , SEPS
Welfare Officer	Dr. Mylene Terry Sabay; Tristan Lucerna
Logistics	Eulyne D. Lucerna , SEPS - HRD
Finance Officer	Meralie Mae Gualdrapa , Accountant III: Lyn Rose E. Otea , Budget Officer