



Republic of the Philippines  
**Department of Education**  
 Region VI-Western Visayas  
 SCHOOLS DIVISION OF KABANKALAN CITY

**DIVISION MEMORANDUM**

NO. 174, s. 2024

**ENSURING THE EFFECTIVE AND EFFICIENT IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM MILK FEEDING COMPONENT FOR SY 2023- 2024**

To: Asst. Schools Division Superintendent  
 CID & SGOD Chiefs  
 Public Schools District Supervisors  
 All Elementary School Heads  
 All Others Concerned

1. All Public Elementary Schools under this Division shall implement the School-Based Feeding Program-Milk Component (*SBFP-Milk*) for School Year 2023-2024 in order to:
  - a. *address hunger and encourage learners to enroll;*
  - b. *contribute to the improvement of their nutritional status;*
  - c. *provide nourishment for their growth and development and help boost their immune system; and*
  - d. *enhance health and nutrition values and behavior.*
2. The beneficiaries of the SBFP - Sterilized Milk for SY 2023-2024 are the following:
  - a. *all severely wasted and wasted Grade 1 to 6 learners; and*
  - b. *Secondary beneficiaries which include severely stunted and stunted learners and learners enrolled in last mile schools.*
3. In the implementation of the SBFP-Sterilized Milk, the implementors are reminded the following:
  - a. *the distribution of Sterilized Milk Packs to the beneficiaries shall be done one time good for 26 feeding days (i.e. 26 packs/beneficiary);*
  - b. *the delivery schedule shall be on:*

<b>Date</b>	<b>Claiming School</b>	<b>Drop Off Point</b>
July 17, 2024	1. Balagtingon ES 2. Balisong ES 3. Basak ES 4. Binicuil ES 5. Bino ES 6. Bugtong ES 7. Camansi ES 8. Camugao ES 9. Cara-an ES 10. Casipsipan ES 11. D.C. Gurrucharri MS 12. Daan Banua ES 13. ERAMS East 14. ERAMS West 15. Hilamonan ES 16. Jose Peralta MS 17. Linao ES 18. Lorenzo Zayco ES 19. Matama ES 20. Orong ES 21. Salong ES 22. San Jose ES 23. Sonedco ES 24. Talubangi ES 25. Tanawan ES	(KNHS) Kabankalan National High School
	1. Badiangay ES 2. Ballo ES 3. Bula ES 4. Camingawan ES 5. Carol-an ES 6. Colambo ES 7. Hinapunan ES 8. Mansumbil ES 9. Noac ES 10. Oringao ES 11. Pitgong ES 12. Pres. Osmena ES 13. Tagukon ES	NOAC Elementary School



Date	Claiming School	Drop Off Point	
July 18, 2024	1. Calabasaha ES 2. Candiacap ES 3. Dacongogon ES 4. Dr. Pablo Torre ES 5. Magballo ES	6. Pacao ES 7. Sagumayon PS 8. Tapi ES	Tapi Elementary School
	1. Banman PS 2. Bantayan ES 3. Baras Diutay ES 4. Camandaan PS 5. Ilan PS 6. Inapoy ES 7. Locotan ES 8. Lowag ES 9. Mambaog ES	10. Mamig PS 11. Nursery ES 12. Pangyasan ES 13. Piliopilohan ES 14. Pinaguinpinan ES 15. Sampac PS 16. Tabugon ES 17. Tagoc ES	Tabugon Elementary School
	1. Amian ES 2. Kabanyohan ES 3. Magtongtong ES 4. Tampalon ES 5. Yanog ES		Tampalon Elementary School

- c. the School Heads or their authorized representatives shall pick up the milk supplies from 8:00 ~~am~~ to 11:00 ~~am~~ from the designated drop off points
- d. the School Heads shall ensure that the milk products are stored in a clean and dry place avoiding exposure to direct sunlight and stacked at maximum of 5 boxes preferably not touching the floor.
- e. the School Heads shall secure parental consent by gathering the accomplished form found in Enclosure No.1, before giving the milk packs to the learners.
- f. the Health and Nutrition Unit personnel shall be assigned to each drop off location to facilitate the distribution;
- g. the Inspection and Acceptance Report Form provided in Enclosure No.2 shall be filled out during delivery and signed by the identified signatories;
- h. the Public Schools District Supervisors shall lead the monitoring of the school implementation. The list of Monitoring Teams is attached as Enclosure 3.
- i. the updates and announcements regarding the SBFP-Milk Components shall be communicated through the **Kab SBFP-NFP** and **2024 KAB-SBFP** group chats (GC), which the members are advised to check on a daily basis.

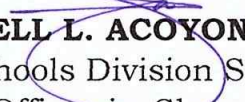
4. Any adverse reactions or untoward incidents regarding this milk feeding program component must be properly documented and reported to the Schools Division Office through the Health and Nutrition Unit.

5. Expenses on travel of personnel, transportation and hauling of milk packs and other expenses relative to the implementation of the SBFP-Milk Component for SY 2023-2024 shall be charge against the funds downloaded for this purpose subject to usual accounting and auditing rules and regulations.

6. All Public Elementary School Heads are expected to extend full administrative support and ensure that the National Learning Camp classes are not unnecessarily disrupted while implementing the program.

7. For more information, contact Mary Jane H. Butanas, RN of the School Health and Nutrition Unit through messenger Mary Jane Hucalinas-Butanas.

8. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**MICHELL L. ACOYONG, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent





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Enclosure No. 1 to the Division Memorandum No. 174, s 2024  
**PARENT'S CONSENT FORM FOR MILK FEEDING PROGRAM**

Pangalan ng Paaralan		School ID	
Division		Rehiyon	

Mahal na magulang/ tagapangalaga,

Bilang bahagi ng pagtugon ng pamahalaan sa mataas na bilang ng mga batang mababa ang timbang, ang Kagawaran ng Edukasyon ay magsasagawa ng *Milk Feeding Program* sa mga mag-aaral na mababa ang timbang mula Kindergarten hanggang sa Baitang Anim (6) sa lahat ng mga pampublikong paaralan sa buong bansa. Ang gatas na ibibigay ay libre at walang bayad.

Kaugnay nito, hinihiling namin ang inyong pakikiisa na ibigay sa amin ang mga sumusunod na impormasyon patungkol sa inyong anak upang ang inyong anak/alaga ay mapabilang sa mga batang bibigyan ng gatas sa loob ng \_\_\_\_\_ ( ) araw. Ngunit ang inyong anak/alaga ay maaring makaranas ng pagsakit panandalian ng tiyan at pagdumi pagkatapos uminom dulot ng tinatawag na "*Lactose Intolerance*" sa mga unang araw ng paginom ng gatas. Aming tinitiyak na ang gatas na ibibigay sa inyong mga anak/alaga ay bago at ligtas inumin.

Gumagalang,  
**Punongguro ng Paaralan**

**PAGSANG-AYON AT PAHINTULOT NG MAGULANG**

Pangalan ng Bata				
Kapanganakan		Age		LRN
Class Adviser				Baitang
Pangalan ng Magulang o Tagapangalaga				

**KASAYSAYAN NG SAKIT AT PAG INOM NG GATAS**

1. Anong gulang o edad huling uminom ng gatas ng inyong anak/alaga?  
Taong gulang o edad \_\_\_\_\_
2. Sa inyong obserbasyon, sumakit ang tiyan, dumumi o mga kakaibang naramdaman ang inyong anak pagka inom ng gatas?  
[ ] Oo - mga sintomas \_\_\_\_\_  
[ ] Hindi
3. Ang inyong anak ay mayroong allergy sa gatas?  
[ ] Meron  
[ ] Wala

**PAGBIBIGAY NG PAHINTULOT SA PAGSALI NG INYONG ANAK O ALAGA SA MILK FEEDING PROGRAM**

**(Lagyan ng tsek ang kahon sa ibaba)**

- Oo, sumasang-ayon ako na mapasali ang aking anak sa Milk Feeding Program sa loob ng \_\_\_\_\_ ( ) araw. Nauunawaan ko ang impormasyon tungkol sa gatas at ang kahalagahan ng paginom ng gatas ay makakabuti sa kalusugan at nutrisyon ng aking anak/alaga. Naipaliwanag nang mabuti ang mga impormasyon tungkol sa libreng gatas na isasagawa ng Kagawaran ng Edukasyon.
- Hindi ako sumasang-ayon na mapasali ang aking anak sa Milk Feeding Program.  
Dahilan: \_\_\_\_\_

\_\_\_\_\_  
Buong Pangalan at Lagda ng Magulang/Tagapag-alaga





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Enclosure No. 2 to the Division Memorandum No. 174 , s 2024

INSPECTION AND ACCEPTANCE REPORT		<i>Appendix 62</i>	
<b>Entity Name : DepEd Kabankalan</b>		<b>Fund Cluster :</b>	
Supplier : <b>Orchard Valley Inc</b>		IAR No. : _____	
PO No./ID. _____		Date : _____	
Requisitioning Office/Dept. : <b>SGOD-SDO Kabankalan City</b>		Invoice No. : _____	
Responsibility Center Code : _____		Date : _____	
Stock/ Proper to No	Description	Unit	Quantity
1	Sterilized Cow's Milk	pouch	
<b>INSPECTION</b>		<b>ACCEPTANCE</b>	
<b>Date Inspected :</b> <input type="checkbox"/> Inspected, verified and found in order as to quantity and specifications		<b>Date Received :</b> <input type="checkbox"/> Complete <input type="checkbox"/> Partial (pls. specify quantity)	
Inspection Officer/Inspection Committee		AO II / Property Custodian	
Inspection Officer/Inspection Committee			





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Enclosure No. 3 to the Division Memorandum No. 174 , s 2024

SBFP – Milk Component Monitoring Team

District	Team Leaders	Members
K1	Jesusa G. De la Paz Jacqueline B. Dagunan	Charity E. Sasuman, RN, MN Dr. Mylene P. Terry-Sabay, MD Kean Von G. Yupracio Rebonie F. Emboltorio, PhD Engr. Raymond G. Noquilla
K2	Dr. Saturnino T. Pabalinas, Jr Ann Yvonne B. Vingno	Noemi M. Baranao, RN Rictie I. Resano, RN Julieta V. Gempison, PhD Arnie G. Besas
K3	Larlin Q. Quirit Miguel G. Penaranda, III	Dr. Aldwin Marco P. Bendo, DMD Mary Jane H. Butanas, RN Jonalyn A. De La Cerna Aldrin T. Ballentos
K4	Jolly G. Gariando Jerralyne E. Limaco	Eduard Q. Villavicencio, RN Vida Grace R. Moreno, RN Dexyl Garl G. De Jesus Eulyne D. Lucerna
K5	Mary Joan G. Dayon Faustino Padiila, Jr.	Tristan P. Lucerna, RN Cecilia G. Abello, PhD Sheina S. Saquian Jewelyn Q. Cadigal

