



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Special Order No. 032, s. 2024

The person whose name stated below of the Schools Division Office of Kabankalan City who, rendered service during the conduct of Quality Assurance of Grade 1 textbooks (Hiligaynon) and Teachers' Manual (Filipino/Tagalog) in Four Learning Areas, last June 8-16, 2024, held in LS Training Center Iloilo City, is hereby given Compensatory Time Off (CTO) as per CSC & DBM Joint Resolution No. 2, s 2004 dated October 04, 2004.

	NAME	NUMBER OF HOURS RENDERED	EQUIVALENT CTO IN DAYS	COMPENSATORY OVERTIME CREDITS
1	Mary Helen M. Bocol	40	1.5	60 hours (7.5 DAYS)

The compensatory overtime credit is issued this 26th day of June 2024 and is valid until June 25, 2025.

MICHELL L. ACOYONG, CESO VI
Assistant School Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental
Telephone Number: 471-2454 | 471-2003
E-mail: kabankalan.city001@deped.gov.ph

No.: 17646



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
SCHOOLS DIVISION OF KABANKALAN CITY

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	Position/Designation	Permanent Station
MARY HELEN M. BOCOL	EPS – LRMS	SDO Kabankalan City
Purpose of Travel (must be supported by attachment)	To attend the workshop on the Quality Assurance of Grade 1 Textbooks (Hiligaynon) and Teachers' Manuals (Filipino/Tagalog) in Four Learning Areas	
Host of Activity	CLMD – LRMS	
Inclusive Dates	June 8-16, 2024	
Destination	Iloilo City	
Fund Source	BLR Downloaded 2024 Textbook & Other Instructional Materials Funds with SARO No. OSEC-6-24-2735	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MARY HELEN M. BOCOL

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RECOMMENDING APPROVAL:

MA. TERESA P. GEROSO, CESO VI
Asst. Schools Division Superintendent

June 7, 2024
Date

APPROVED:

MICHELL L. ACOYONG, CESO VI
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

07 June 2024
Date





Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

JUN 6 2024

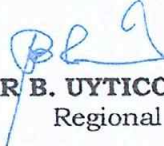
OFFICE MEMORANDUM

No. 276, s. 2024

To: Schools Division Superintendents of the Divisions of Aklan, Antique, Bacolod City, Bago City, Cadiz City, Capiz, Guimaras, Iloilo City, Iloilo, Kabankalan City, La Carlota City, Roxas City, Sagay City, Silay City, and Victorias City

**WORKSHOP ON THE QUALITY ASSURANCE OF GRADE 1 TEXTBOOKS
(HILIGAYNON) AND TEACHER'S MANUALS (FILIPINO/TAGALOG)
IN FOUR LEARNING AREAS**

1. This Office, through the Curriculum and Learning Management Division)-Learning Resources Management Section (CLMD- LRMS), shall conduct a Workshop on the Quality Assurance of Grade 1 Textbooks (Hiligaynon) and Teacher's Manuals (Filipino/Tagalog) in Four Learning Areas on June 8 to 16, 2024 in Iloilo City.
2. The participants to this activity are provisional members of the Regional Bids and Awards Committee-Technical Working Group (BAC-TWG) for the Development, Printing, and Delivery of Textbooks (Hiligaynon) and Teacher's Manuals (Filipino/Tagalog) and Provision of Electronic Textbooks (Hiligaynon) and Teacher's Manuals (Filipino/Tagalog) for Grade 1 as stipulated in OM No. 266, s. 2024. No replacement of the identified BAC-TWG members shall be allowed.
3. The activity aims to:
 - a. review the DepEd processes, standards, and requirements for quality assurance of TXs and TMs;
 - b. perform individual and team evaluations for Areas 1 to 4; and
 - c. prepare summary of the results of evaluation for presentation to the Bids and Awards Committee.
4. The participants must bring laptop, extension cord, and useful reference materials during the workshop. They will be granted with Compensatory Time-Off (CTO) for their services rendered during weekends and holidays per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
5. The board and lodging and travel expenses of the participants will be charged against the BLR Downloaded FY 2024 Textbook and Other Instructional Materials Fund with SARO No. OSEC-6-24-2735 subject to the usual accounting and auditing rules.
6. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

MAD/CLMD-OM- Workshop on the Quality Assurance of Grade 1 Textbooks (Hiligaynon) and Teacher's Manuals (Filipino/Tagalog) in Four Learning Areas
084/June 5, 2024



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph





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Department of Education
 REGION VI-WESTERN VISAYAS

Enclosure No. 1 to Office Memorandum No. ____, s. 2024

**LIST OF TECHNICAL WORKING GROUP FOR THE QUALITY ASSURANCE OF
 GRADE 1 TEXTBOOKS (HILIGAYNON) AND TEACHER'S MANUALS
 (FILIPINO/TAGALOG) IN FOUR LEARNING AREAS**

Learning Area	Name of LRE	SDO	Designation
GMRC	Miriam Lima	RO 6	EPS-EsP
	Menia Alvidera	Roxas City	EPS-EsP
	Ma. Theresa Tacan	Iloilo City	PSDS
	Gina Artuz	Capiz	School Head
	Analee Bartolo	La Carlota City	EPS-LRMS
	Arthur Cotimo	Guimaras	EPS-LRMS
	Marlon Dublin	Sagay City	EPS-LRMS
Makabansa	Mary Hazel Vivien Pineda	RO 6	EPS-AP
	Eleanore Dagala	Antique	EPS-AP
	Liza Balogo	Iloilo Province	EPS-AP
	Heide Flor Aborde	Iloilo Province	School Head
	Carmel Joy Aujero	Silay City	EPS-LRMS
	Enjenette Baroa	Cadiz City	EPS-Kindergarten
	Mary Helen Bocol	Kabankalan City	EPS-LRMS
Language	Celestino Dalumpines IV	RO 6	EPS-Filipino
	Percy Borro	Iloilo Province	EPS
	Deena Eleccion	Victorias City	EPS-English
	Rona Dela Torre	Cadiz City	EPS-LRMS
	Welme Segovia	Iloilo City	School Head
	Viola Montilla	Cadiz City	School Head
	Raymund Santiago	Bago City	EPS-LRMS
Reading and Literacy	Melanie Villalon	Iloilo Province	PSDS
	Connie Agana	Roxas City	EPS-Kindergarten
	Aurelio Odiong	Antique	EPS-Filipino
	Cristy Pamplona	Cadiz City	School Head
	Gracelle Gapit	Iloilo City	School Head
	Jocelyn Sunsona	Roxas City	EPS-LRMS
	Teodora Lamis	Cadiz City	PSDS

**LIST OF WORKSHOP FACILITATORS FOR THE QUALITY ASSURANCE OF
 GRADE 1 TEXTBOOKS (HILIGAYNON) AND TEACHER'S MANUALS
 (FILIPINO/TAGALOG) IN FOUR LEARNING AREAS**

Name	SDO	Designation
Dr. Elena P. Gonzaga	RO 6	CES
Mark Anthony A. Durana	RO 6	EPS-LRMS
Jackielyn Cabangal	RO 6	Librarian II
Susan Orteza	RO 6	TAS
Peter John Tormon	RO 6	ADAS II
Robert Francis M. Deles	RO 6	ADAS I
Ellen Dela Cruz	Bacolod City	EPS-LRMS
Ann Marie Marcelino	Aklan	Librarian II
Marian Rose Sarmiento	Antique	Librarian II



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Certificate No. PHP QMS
 24 93 0184



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

OFFICE MEMORANDUM

No. 266, s. 2024

To: Schools Division Superintendents – Antique, Bago City, Cadiz City, Capiz, Guimaras, Iloilo City, Iloilo Province, Kabankalan City, La Carlota City, Roxas City, Sagay City, Silay City, and Victorias City
Regional Bids and Awards Committee Chairperson
Curriculum and Learning Management Division Chief
All Others Concerned

DESIGNATION OF PROVISIONAL MEMBERS OF THE REGIONAL BIDS AND AWARDS COMMITTEE-TECHNICAL WORKING GROUP (BAC-TWG) FOR THE DEVELOPMENT, PRINTING, AND DELIVERY OF TEXTBOOKS (HILIGAYNON) AND TEACHER'S MANUALS (FILIPINO/TAGALOG), AND PROVISION OF ELECTRONIC TEXTBOOKS (HILIGAYNON) AND TEACHER'S MANUALS (FILIPINO/TAGALOG) FOR GRADE 1

1. Pursuant to Section 12.1(m) of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184, the following are hereby designated as provisional members of the DepEd RO VI Bids and Awards Committee-Technical Working Group (BAC-TWG) relative to the above-mentioned project:

Learning Area	Name of Learning Resources Evaluators (LREs)	SDO/RO	Designation
GMRC	Miriam Lina	RO VI	EPS-EsP
	Menia Alvidera	Roxas City	EPS-EsP
	Ma. Theresa Tacan	Iloilo City	PSDS
	Gina Artuz	Capiz	School Head
	Analee Bartolo	La Carlota City	EPS-LRMS
	Arthur Cotino	Guimaras	EPS-LRMS
	Marlon Dublin	Sagay City	EPS-LRMS
Makabansa	Mary Hazel Vivien Pineda	RO VI	EPS-AP
	Eleanore Dagala	Antique	EPS-AP
	Liza Balogo	Iloilo Province	EPS-AP
	Heide Flor Aborde	Iloilo Province	School Head
	Carmel Joy Anjero	Silay City	EPS-LRMS
	Enjenette Baron	Cadiz City	EPS-Kindergarten
Language	Mary Helen Bocol	Kabankalan City	EPS-LRMS
	Celestino Dalumpines IV	RO VI	EPS-Filipino
	Percy Borro	Iloilo Province	EPS



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Reading and Literacy	Deena Eleccion	Victorias City	EPS-English
	Rona Dela Torre	Cadiz City	EPS-LRMS
	Welme Segovia	Iloilo City	School Head
	Viola Montilla	Cadiz City	School Head
	Raymund Santiago	Bago City	EPS-LRMS
	Melanie Villalon	Iloilo Province	PSDS
	Connie Agana	Roxas City	EPS-Kindergarten
	Aurelio Odiong	Antique	EPS-Filipino
	Cristy Pamplona	Cadiz City	School Head
	Gracelle Gapit	Iloilo City	School Head
	Jocelyn Sunsona	Roxas City	EPS-LRMS
	Teodora Lamis	Cadiz City	PSDS

2. The designated DepEd RO VI BAC-TWG provisional members have a term of one (1) year from today to perform their duties and obligations in relation to the aforementioned procurement project.
3. The undersigned may rescind this Memorandum before the expiration of the one-year period if the circumstances warrant.
4. Travel and other related expenses of the said designated BAC-TWG members shall be chargeable against FY 2024 Textbook and other Instructional Materials Fund to be downloaded to the respective SDOs, subject to its availability and the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

BACSecKF/OM1_21 TWG Designation (FNs and TMs)
001/May 30, 2021



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
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Website: region6.deped.gov.ph

DAILY TIME RECORD

-----oOo-----

MARY HELEN M. BOGOL

(Name)

For the month of

JUNE

Official hours for arrival
and departure

Regular days
Saturdays

Day	A.M.		P.M.		Undertime	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8	7:42	12:03	12:48	5:06		
9	7:48	12:06	12:50	5:10		
10						
11						
12	7:30	12:01	12:42	5:61		
13						
14						
15	7:50	12:06	12:50	5:03		
16	7:48	12:01	12:48	5:08		
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
Total						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours:

Mary Helen M. Bogol

In Charge

(SEE INSTRUCTION ON BACK)

DAILY TIME RECORD

-----oOo-----

MARY HELEN M. BOGOL

(Name)

For the month of

JUNE

Official hours for arrival
and departure

Regular days
Saturdays

Day	A.M.		P.M.		Undertime	
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9	7:48	12:06	12:50	5:10		
10						
11						
12	7:30	12:01	12:42	5:01		
13						
14						
15	7:50	12:06	12:50	5:03		
16	7:48	12:01	12:48	5:08		
17						
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(SEE INSTRUCTION ON BACK)